

CONSOLIDATED INFORMATION TECHNOLOGY SERVICES TASK ASSIGNMENT (TA)

1. TITLE: (D2) Fabrication Web Site

TA No:	250-Rev2	Alternate Task Area Monitor:	None
Task Area Monitor:		Software Control Class:	Low Control
NASA POC:			
Type of Task:	Recurring Task		

2. BACKGROUND

The Fabricaiton Website is designed to market Langley's Fabrication Capabilities and Services throughout the Agency and into Industry.

3. OBJECTIVE

The objective of this task is to design, maintain, and quarterly update the Fabrication Website in order to market our capabilities.

4. GENERAL IT SUPPORT SERVICES

Exceptions and Additional Requirements:

At the submittal and approval of the TA - Fabrication will supply web content and the website is expected to go live 60 days after submittal of data.

Quarterly updates to the website to be completed within 5 Business days of submittal.

General IT Support Services Performance Metrics

Performance Standard: Product quality meets customer expectations.

Performance Metrics:

- Exceeds: Product performance exceeds customer's documented requirements and expectations. Product provides service to the customer beyond anticipated use requirements. Customer provides written or verbal communication indicating the same.
- Meets: The product performs as documented in the requirements and meets customer needs. Customer is satisfied with product and uses in the manner intended.
- Fails: Product does not perform as documented in the requirements and customer expectations are not met. Customer is not satisfied with

product and cannot use in the manner intended.

Performance Standard: Deliverables are made on schedule; and meet project requirements and acceptance criteria.

Performance Metrics:

- Exceeds: All deliveries are made on or ahead of schedule. The system or application meets the TA requirements without exception. No anomalies are found during testing.
- Meets: Any delays in delivery are minor and are made up within the overall schedule. Only minor deficiencies are found that are readily correctable within the development schedule.
- Fails: A delivery is more than two weeks late or overall schedule has slipped by more than one month. Deficiencies are found that will result in significant delays to correct.

5. SYSTEM AND APPLICATION DEVELOPMENT SERVICES

Project Title: Fabrication Website

LaRC Software Manager: Jane Hogge

Software Software Control Class: Low

Responsibilities of Contractor and LaRC personnel:The Contractor shall document customer's requirements; provide inputs to the implementation schedule; design, develop, document, and test website to meet the customer's requirements; and implement the website according to schedule. The Contractor shall manage and maintain the Implementation Schedule; monitor the progress of the development work; and work with the customer and to ensure the product meets the customer's needs and functions as expected.

Requirements:

The Contractor shall:

- A. Document the requirements
- B. Develop and implement the application to meet the requirements.
- C. Provide interim demonstrations to the customer
- D. Provide project status to the customer regularly

Rev-2 Requirements:

Format and upload additional content provided by the customer as a result of internal team meetings.

Acceptance Criteria:

Acceptance Criteria shall be developed and agreed upon during the requirements development phase. The Acceptance Criteria shall be used during the System Acceptance Testing phase to evaluate the application's readiness for production.

6. WORK-AREA SPECIFIC SERVICES

None required.

7. Exhibit A

None required.

8. SPECIAL SECURITY REQUIREMENTS

None required.

9. SOFTWARE ENGINEERING PROCESS REQUIREMENTS

None required.

10. JOINT REVIEW SCHEDULE

No regularly scheduled meetings. Meetings required upon request only as Fabrication Marketing Team feels the need. Points of Contact for meetings and website - Tammy Cottee and Jane Hogge.

11. PERIOD OF PERFORMANCE

This TA is effective from 02/01/08 to 04/27/09

12. TECHNICAL PERFORMANCE RATING

In evaluating Technical Performance, quality and timeliness shall be rated as follow:

Quality: 50% Timeliness: 50%

13. RESPONSE REQUIREMENTS

The contractor shall design, maintain and quarterly update the Fabrication Website. The NASA POC's will provide content and data to the contractor to perform this task. The target completion date to have the website go live is May 31, 2007. [REDACTED]

14. FUNDING INFORMATION

Funding has not been entered for this TA.

15. MILESTONES

None required.

16. DELIVERABLES

Number	Deliverable Item	Deliverable Schedule
1	Fully operational website	September 30, 2008

17. FILE ATTACHMENTS

None.